



Board of Directors Meeting  
January 12, 2022  
Meeting Minutes

Present:

Sheria Robinson-Lane, President  
Alfreda Rooks, Interim Treasurer (via Zoom)  
Evan Sweet, Secretary (via Zoom)  
Carl Scherer  
Sarah Walsh (via Zoom)  
Yvonne Cudney

**Call to Order** at 6:40pm by President, Robinson-Lane

**Agenda Review and Acceptance of Meeting Minutes from Dec. 16, 2021:**

Motion to approve meeting minutes by Carl Schier and seconded by Yvonne Cudney with correction that revenue from nutrition program is listed for 4 months.

**Public Comment – No Public Comment**

**Finance Report:**

Do not have updated financial information, but should have information by mid-January. Tabled until February Board Meeting

**Welcome Board Member: Gwen Copeland**

Not in attendance

**Open Meetings Act Update:**

Currently must meet in person. Ability to meet virtually has sunset in the State of Michigan. May change in the near future.

**Grand Parent Program Update:**

Contract is signed with Area Agency on Aging. Need to send an invoice to them as well. Sending \$5,000 at a time, and can bill for future \$5,000 when needed. Monica's salary will be invoiced to Area Agency on Aging and paid. Monica to meet with them to determine some planning logistics.

**Responsibilities:**

Discussion about the budget and once the budget is approved by the Board of Directors, staff are able to authorize spending from that budget, so long as they stay within that budget regarding expenses. Moving of funds to a different line item, need to be approved by the Board of Directors.

The Board of Directors do not need to be involved in grant process, unless help is requested by Monica.

Alfreda has formally requested to meet with Corolla and Monica in preparation for finance updates and budgets prior to each board meeting. This would be a small meeting to review budget and finances.

**Strategic Planning Follow Up:**

No updated. Tabled until next meeting

**Fundraising Committee:**

Need to get a commitment from board members who are interested in joining a Fundraising Committee. Currently dependent on board meeting as to when it can be hosted.

Also need to engage Senior Center members to take part in a Fundraising Committee as well. Senior Center members want to know what the financial goal is, and what is being done as part of the committee.

Monica will look into CatchaFire and get a consultation with them. Alfreda has a contact as well and can assist in getting an estimated quote from them to assist with direction and fundraising opportunities.

Need to look to recruit board members to assist with fundraising, and look to find a board member that has a strong background in fundraising.

Plan for a fundraising meeting for February of 2022. Look to implement a fundraising strategic plan as well. Continue to look for grants and support.

**Grants:**

McCalla – \$9,318 received for new refrigerator, freezer - not ordered yet

Aging Justice – \$20,000.00 – Developing a committee with youth organizations and the Senior Center to work on intergenerational programming and extending hours to be able to offer programming during afterschool hours.

Bach Grant – Funding for Senior activities and programs that are for caregivers, and also are related to the COVID-19 pandemic. Looking to get more mental health and grieve support for participants. Small grant opportunity, could potentially get up to \$15,000 for this program.

Distributed from the Ann Arbor Area Community Foundation

Generations United is working on a grant with the Senior Center. Not finalized as of yet, and working on plan with them.

Move to adjourn at 8:15pm.

**Other Business:**

**Next Meeting: February 2, 2022**